

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
NOVEMBER 16, 2020
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session via Webex conference call on November 16, 2020 at 9:00 a.m.

Members Present

Denise Donica, Dr. Stephen Lang, Nicole Blackwell, Laura Echols, Lynn Losada and Leonard Trujillo.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

Danielle Ward

Chairperson

Ms. Echols, Chair, called the meeting to order at 9:00 a.m.

Conflict of Interest

Ms. Echols called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The September 21, 2020 minutes were approved.

Approval of Treasurer's Report

The treasurer's report for September 1, 2020 through October 31, 2020 was discussed and approved as submitted.

2019-20 Financial Audit

The 2019-20 Financial Audit was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Ms. Blackwell reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of September and October 2020 for ten (10) disciplinary proceedings. The total hours worked was 24.50 and the total fees are \$6,125. The Board closed seven disciplinary files following the September 2020 Board meeting and currently has 5 disciplinary files pending. Upon motion made and seconded, the bill was approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 14-16, 2019 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on bills pending in the North Carolina General Assembly.

CLEAR

a. 2020 Annual Meeting

Board members were advised the 2020 Annual Meeting met virtually on September 21-25, 2020. Ms. Blackwell reported on the conference.

b. 2021 Winter Symposium

Board members were advised the 2021 Winter Symposium is meeting virtually on January 5, 2020.

c. 2021 Annual Meeting

Board members were advised the 2021 Annual Meeting is meeting either virtually or in a hybrid format in September 2021.

d. 2021 International Congress

Board members were advised the 2021 International Congress is meeting in Dublin, Ireland on June 23-25, 2021.

AOTA

a. CCCPD Survey

Board members reviewed an email from Kristen Neville dated September 25, 2020 regarding the CCCPD survey. Ms. Donica completed the survey on behalf of the Board.

b. 2020 Code of Ethics

Board members reviewed the 2020 Code of Ethics as well as the enforcement procedures for the code of ethics.

c. Report from the Dry Needling Task Force

Board members reviewed a report from the Dry Needling Task Force dated September 22, 2020.

d. 2021 Conference

Board members were advised the 2021 Annual Conference is meeting in San Diego, California on April 8-11, 2021. The Board agreed to present at the conference.

NCOTA Fall Conference

Board members were advised the 2020 NCOTA fall conference met virtually on October 2-4, 2020. Ms. Losada informed the Board she contacted NCOTA and provided information for a scavenger hunt provided by the NCBOT for the conference.

NBCOT

a. Email from Shaun Conway regarding Licensure Compact Documents

Board members reviewed an email dated October 20, 2020 regarding the Final OT Licensure Compact bill and Initiative documents.

b. AOTA/NBCOT OT Licensure Compact Initiative Update

Board members reviewed an email dated November 5, 2020 from NBCOT regarding an update to the OT Licensure Compact Initiative. The Board agreed to create a subcommittee, including Ms. Donica, Ms. Blackwell and Ms. Kirk, to review the documents, provide pros and cons regarding the compact, review how this will affect the

administrative duties of Board staff, develop questions and provide a recommendation to the Board on how or if to proceed with entering the compact.

c. 2020 State Regulatory Virtual Leadership Forum

Board members were advised the 2020 State Regulatory Virtual Leadership Forum met September through November for six virtual sessions. Ms. Kirk attended and reported on the forum.

FARB 2021 Annual Forum

Board members were advised the FARB Forum is meeting virtually on January 27-29, 2021.

Response to Rucha Bhatt regarding telehealth in a group format

Board members reviewed an email dated September 22, 2020 from Mr. Wilkins to Rucha Bhatt regarding telehealth in a group format.

Response to Meredith Gronski regarding providing email addresses for the call for nominations

Board members reviewed an email dated September 25, 2020 from Mr. Wilkins to Meredith Gronski regarding providing email addresses for the call for nominations. Mr. Wilkins agreed to contact the North Carolina Attorney General's office to receive an opinion on the legality of providing this information.

Response to Donald Oliva regarding CE Broker

Board members reviewed an email dated October 13, 2020 from Ms. Donica to Mr. Oliva regarding CE Broker.

NEW BUSINESS

Email from Dan Logsdon regarding discussing the OT Compact with the Board

Board members reviewed an email dated October 27, 2020 from Dan Logsdon with the Council of State Governments regarding the OT Compact and hoping for an opportunity to discuss the compact with the Board. The Board agreed the OT Compact subcommittee should meet first to develop questions and determine the next steps for the Board. Ms. Kirk agreed to respond to Mr. Logsdon to provide an update on behalf of the Board.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 10:20 a.m.

Return to Open Session

The Board returned to Open Session at 11:05 a.m.

Closed Session Report

Disciplinary Matters

Mr. Wilkins reported the Board was advised in Closed Session that four cases are currently being investigated and that one of those will be dismissed.

Adjournment

The Open Session adjourned at 11:05 a.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on January 11, 2021 at 9:00 a.m.

Laura Echols, Chair

Nicole Blackwell, Secretary/Treasurer