

NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
November 14, 2011
MINUTES

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session in the offices of the Board on November 14, 2011 at 9:00 a.m.

Members Present

Melanee Mills, Lauren Holahan, Christine Gunnigle, Russ Stephenson and Bill Walsh

Others Present

Charles P. Wilkins, Legal Counsel to the Board, Barbara Williams, Board Administrator and Heide Dorfman, NCOTA liaison.

Members Absent

None

Chairperson

Ms. Holahan, Chair, called the meeting to order at 9:00 a.m.

Conflict of Interest

Ms. Holahan called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The September 19, 2011 minutes were approved as submitted.

Approval of Treasurer's Report

The treasurer's report was approved as submitted.

Auditor's Report

Mr. Stephenson reviewed the October 17, 2011 report from the Board's auditors for the July 1, 2010 through June 30, 2011 fiscal year and

responded to questions from Board members.

Contract with Auditors

Boyce, Furr & Company, LLP, the firm that audited the Board's financial records in the past, has separated its practice. David Boyce, who had performed the Board's audits for the past several years, has become associated with Koonce, Wooten & Haywood, LLP.

Upon motion made, seconded and passed, the Board agreed to enter into a contract with Koonce, Wooten & Haywood, LLP to audit the Board's financial records for the Board's fiscal year that began July 1, 2011.

Administrator's Report

The administrator's report was reviewed.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting as set forth on the agenda.

Annual Report to State Agencies

The Board reviewed its October 27, 2011 report to the Secretary of State, Attorney General and the Joint Legislative Administrative Procedure Oversight Committee.

2011 CCA Audit

Ms. Williams reported she had sent out the required number of audit letters and had received responses from more than half thus far. Responses are due by November 30, 2011.

The Board reviewed one audit response and asked that Ms. Williams ask the therapist to substantiate why the courses submitted meet the continuing competency ethics requirement.

NBCOT Conference

Mr. Walsh provided a written report on the NBCOT conference he attended in Alexandria, VA on October 21 and 22, 2011. The Board agreed to place the topic of "telehealth" on the Board's agenda. Ms. Holahan will research the current status of "telehealth" in OT practice and will report at the next Board meeting.

CAC Conference

Ms. Mills reported on her attendance at the CAC annual meeting in Washington, D.C. on October 20 and 21, 2011. She provided meeting materials for Board review.

It was agreed that any Board member who attends a conference on behalf of the Board shall provide copies of pertinent meeting materials to the Board office for its records.

NCOTA Conference

Ms. Gunnigle reported she and Mr. Walsh made a presentation on behalf of the Board at the NCOTA conference on Saturday, October 1, 2011. The presentation was well received and both Board members answered numerous questions about the new online renewal process.

Future Vision Retreat Follow-Up

The Board reviewed in detail the remaining items on its To Do List that was developed at its August 2011 Strategic Planning Retreat. The To Do List is an ongoing document that will be a part of the Board's agenda each meeting until the list is completed. Each Board member reported on the progress made on the item or items they were assigned. Ms. Holahan will maintain the To Do List and amend it as items on the list proceed to completion.

NEW BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting as set forth in agenda items 11-12.

DPI OT Institute

Ms. Holahan reported on her attendance at the DPI OT Annual Institute at which there were approximately 260 OTs in attendance. She reported on the Board's online renewal initiative and responded to questions.

Name Badge Rule Proposal

The Board reviewed a request that it adopt a rule that provides an exception for safety reasons to NCGS 90-640 that requires health care practitioners to wear a badge or other form of identification. The Board considered how other health care boards responded to similar requests and agreed Ms. Gunnigle and Ms. Williams would gather additional information on the issue.

Scope of Practice

The Board reviewed a question whether Feldenkrais, Craniosacral Therapy and Neurostructural Integration Technique are within the scope of practice of OT. The Board agreed to refer the inquirer to the Practice Act and the Rules, specifically NCGS 90- 270.67.4 and Rule .0103.

Screening Form

The Board reviewed a question whether a specific form titled "Occupational Therapy Screening Assessment" was appropriate for an OTA to complete or whether it was an evaluation that required completion by an OT. The Board agreed the form was an evaluation and required completion by an OT.

EMG and NCS

The Board reviewed a question whether EMG (electromyography) and NCS (nerve conduction study) was within the scope of practice of occupational therapy. The Board reviewed a website provided on the issue and noted that OT was not listed. The Board asked that the inquirer provide information on how EMG and NCS related to the person's practice of OT.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 1:00 p.m.

Return to Open Session

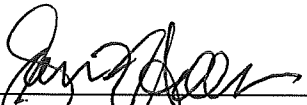
The Board returned to Open Session at 1:30 p.m.

Adjournment


The Open Session adjourned at 1:30 p.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on January 23, 2012 at 9:00 a.m.



Lauren Holahan, Chair



Russ Stephenson, Secretary/Treasurer