

**NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
March 20, 2017
MINUTES**

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session in the offices of the Board March 20, 2017 at 9:00 a.m.

Members Present

Bill Walsh, Dr. Stephen Lang, Lynn Losada, Ron Taylor, Danielle Seale, Denise Donica and Jessica Lowery.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

None

Chairperson

Mr. Walsh, Chair, called the meeting to order at 9:10 a.m.

Jessica Lowery

Mr. Walsh welcomed Ms. Lowery and she was sworn in as a new member of the Board.

Conflict of Interest

Mr. Walsh called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The January 16, 2017 minutes were approved.

To-Do List

The January 16, 2017 to do-list was approved as submitted and reviewed.

Approval of Treasurer's Report

The treasurer's report for January 1, 2017 through February 28, 2017 was discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Ms. Donica reported the Committee reviewed a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of January and February 2017 for eight (8) disciplinary proceedings. Upon motion made and seconded, the bills were approved for payment.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 6-8, 2014 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list. The Board agreed to hold a retreat on July 28-30, 2017 at the Rizzo Conference Center in Chapel Hill, NC and agreed to develop agenda items at the May Board meeting.

NC Legislature

Mr. Wilkins reported on proposed bills pending in the North Carolina General Assembly.

Online Progress/paperless feasibility

Board staff informed the Board that the scanning process is complete for the current licensure files and the files in storage are being worked on now.

AOTA Annual Conference

Board members were advised the AOTA Annual Conference will meet in

Philadelphia, PA on March 29-April 2, 2017. Mr. Walsh, Ms. Donica and Mr. Wilkins agreed to attend the conference.

CLEAR Annual Conference

Board members were advised the CLEAR Annual Educational Conference is meeting in Denver, Colorado on September 13-16, 2017 and the CLEAR 2017 International Congress is meeting in Melbourne, Australia on November 16-17, 2017. Ms. Losada agreed to attend the annual conference.

Response to students at Midwestern University

The Board reviewed a response from Ms. Kirk to students at Midwestern University regarding obtaining an email list at no cost.

Response to Pamela Ambrico regarding CCA approval

The Board reviewed a response from Ms. Kirk to Pamela Ambrico regarding CCA approval.

NEW BUSINESS

ACOTE

a. February 2017 ACOTE Actions

The Board reviewed an email dated February 23, 2017 regarding the February 2017 ACOTE accreditation actions.

b. Call for comment on Draft Standards

The Board reviewed an email dated March 3, 2017 regarding a call for comment on draft ACOTE standards.

Federation of Associations of Regulatory Boards (FARB) membership

The Board reviewed an email dated February 10, 2017 regarding membership with the Federation of Associations of Regulatory Boards (FARB). The Board agreed not to be a member of FARB.

Citizen Advocacy Center (CAC) membership

The Board reviewed an email dated March 6, 2017 regarding membership with the Citizen Advocacy Center (CAC). The Board agreed to join CAC and Ms. Seale agreed to attend the 2017 annual conference.

Email from AOTA regarding licensure portability

The Board reviewed an email dated February 14, 2017 from Amy Mahle, NCOTA President, regarding the Board's stance on licensure portability. The Board has not developed a stance on licensure portability but it will be an agenda item at the Board's 2017 Strategic Planning Conference.

Email from Jodi Petry regarding ethics

The Board reviewed an email dated February 23, 2017 regarding ethics through AOTA recertification. The Board agreed the recertification will be acceptable for the ethics requirement and will be accepted upon approval of the AOTA recertification.

2017 Occupational Licensing Boards Seminar

Ms. Kirk reported the 2017 Occupational Licensing Boards Seminar will take place on Tuesday, April 25, 2017 at the NC State Bar. Ms. Seale agreed to attend the seminar.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 11:35 a.m.

Closed Session Report

Mr. Wilkins reported the Board was advised in Closed Session that one case was finalized with a Consent Order and one was dismissed. Mr. Wilkins is currently investigating six pending complaints.

Adjournment

The Open Session adjourned at 1:00 p.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on May 15, 2017 at 9:00 a.m.

Bill Walsh, Chair

Denise Donica, Secretary/Treasurer