

NORTH CAROLINA BOARD OF OCCUPATIONAL THERAPY
September 21, 2015
MINUTES

REGULAR SESSION

Time and Place

The North Carolina Board of Occupational Therapy met in Regular Session in the offices of the Board September 21, 2015 at 9:00 a.m.

Members Present

Melanee Mills, Dr. Stephen Lang, Lynn Losada, Ron Taylor and Denise Donica.

Others Present

Charles P. Wilkins, Legal Counsel to the Board and Elizabeth Kirk, Board Administrator.

Members Absent

Bill Walsh

Chairperson

Mr. Taylor, Vice-Chair, called the meeting to order at 9:10 a.m.

Conflict of Interest

Mr. Taylor called for any conflicts of interest with the meeting agenda. There were no conflicts or potential conflicts.

Approval of Minutes

The July 20, 2015 minutes were approved as submitted.

To-Do List

The July 20, 2015 to-list was approved as submitted and reviewed.

Approval of Treasurer's Report

The treasurer's report for July 1, 2015 through August 31, 2015 was

discussed and approved as submitted.

Administrator's Report

The administrator's report was reviewed and approved as submitted.

Legal Services Committee

Ms. Donica reported the Committee did not review a bill from Broughton Wilkins Sugg & Thompson, PLLC for the months of July and August 2015 but Mr. Wilkins will send it for approval.

OLD BUSINESS

The Board reviewed correspondence and general information received following the last Board meeting.

Strategic Planning Retreat

The Board held a retreat on June 6-8, 2014 at the Rizzo Conference Center in Chapel Hill, NC. The Board reviewed the retreat to-do list developed by Board staff and agreed to continue working on the to-do list.

NC Legislature

Mr. Wilkins reported on proposed laws pending in the North Carolina General Assembly that may affect professional licensing boards. Mr. Wilkins informed the Board the legislature is finishing up the long session and Senate Bill 469 was not included in the budget bill but possibly could be addressed in the remaining days or in the short session that begins in May 2016.

Online Progress/Online applications/paperless feasibility

Ms. Kirk informed the Board IT services has met with Board staff to implement an online application. The Board agreed to review a draft online application at the November Board meeting and make suggestions/changes, if needed. Board staff has also been in discussion with the NC State Archives pertaining to storing and scanning documentation currently located in the Board office.

FARB Regulatory Law Seminar/Forum

Board members were advised the FARB Regulatory Law Seminar is meeting in Denver, CO on October 1-4, 2015.

NCOTA Annual Conference

Board members were advised the NCOTA Annual Conference is meeting in Raleigh, NC on October 17-18, 2015. The Board agreed to present and attend. Mr. Taylor will lead the presentation currently scheduled for 8:30 a.m. on October 17, 2015. The Board is also currently scheduled to offer a one-hour ethics training session at 4:40 p.m. on October 17, 2015. The Board discussed the details of the ethics training.

AOTA Annual Conference

Board members were advised the AOTA Annual Conference is meeting in Chicago, IL on April 7-10, 2016. Mr. Walsh agreed to attend.

CLEAR Annual Conference

Board members were advised the CLEAR Annual Conference met in Boston, MA on September 17-19, 2015 and will be meeting in Savannah, GA on January 6, 2016. Ms. Mills attended and reported on the annual conference in Boston, MA.

CAC Annual Meetings

Board members were advised the CAC Annual Meeting is in Washington, DC on November 12-13, 2015.

NBCOT

a. Provider's Request for Pre-Approval of CCA

The Board reviewed NBCOT's request for pre-approval of its continuing competence activity. The Board agreed that Mr. Wilkins will contact Shaun Conway, Senior Director for Credentialing Services, to address some questions for the request for pre-approval.

b. Contact for seminar in January

The Board agreed to contact Shaun Conway, Senior Director for Credentialing Services, to present to the Board at their January 2016 Board meeting to discuss several topics such as information on website, continuing competence activities, complaints and social media.

NEW BUSINESS

Board website updates

The Board discussed removing forms from the Board's website that allow therapists to update information and make requests via mail and only allow this information be changed or requested online. The Board agreed to send several mass emails on this issue notifying therapists of the changes to the Board's website. The Board plans to make this requirement mandatory by July 1, 2016.

Closed Session

Upon motion duly made, seconded and passed, and pursuant to NCGS 143-318.11(a)(1) and (6) as well as NCGS 143-318.18(6), the Board went into Closed Session at 11:30 a.m.

Closed Session Report

Mr. Wilkins reported the Board was advised in Closed Session that one complaint was dismissed and six are currently being investigated.

Adjournment

The Open Session adjourned at 12:45 p.m.

Next Meeting

The next Regular Session meeting will be held at the office of the Board on November 16, 2015 at 9:00 a.m.

Ron Taylor, Vice-Chair

Denise Donica, Secretary/Treasurer