



SERVICES PROVIDED BY UNLICENSED PERSONNEL

	UNLICENSED PERSONNEL <u>MAY</u>	SUPERVISION REQUIRED
CLIENT EVALUATIONS	Provide physical assistance to the OT practitioner during client evaluation	Direct supervision must be provided by the treating OT practitioner
TREATMENT PLANNING	No role	
TREATMENT	<p>Carry out any selected, delegated, task for which they have demonstrated service competency:</p> <p>For example:</p> <ul style="list-style-type: none"> • Non-client related tasks such as clerical and maintenance activities • Transport patients to and from the treatment areas • Set up the treatment area for a specific OT or OTA skilled treatment session • Assist in caring for the patient's personal needs during skilled treatment by the OT or OTA (example: toileting, hygiene, etc.) • Assist the treating OT practitioner when physical contact with the patient is necessary (examples: transfers, splinting, casting) 	<p>The Occupational Therapy practitioner must be within audible and visual range of the client and unlicensed personnel and available for immediate physical intervention.</p> <p>The OT practitioner must be sure that the unlicensed personnel demonstrates service competency for the selected, delegated tasks</p>
REASSESSMENT	No role	
DOCUMENTATION	Provide verbal and written internal reporting to the OT practitioner but may not record in the medical record	
DISCHARGE	No role	
BILLING	Services provided by unlicensed personnel may not be billed, charged or identified as "occupational therapy."	

THE OT PRACTITIONER IS LEGALLY RESPONSIBLE AND ACCOUNTABLE FOR ALL OCCUPATIONAL THERAPY SERVICES PROVIDED TO THE CLIENT OR CONSUMER.