



## What OT Students Need to Know to Work in North Carolina

### Tips from the North Carolina Board of Occupational Therapy

- Applying for a license in North Carolina to work as an occupational therapist or occupational therapy assistant is a separate process from applying to take the National Board for Certification in Occupational Therapy (NBCOT) certification exam.
- When applying to take the NBCOT exam, the OT/OTA student must request an Official Score Transfer to North Carolina by checking the state box appropriately and paying the fee (\$40 per state in 2013) ([www.nbcot.org](http://www.nbcot.org)).
  - Requesting the scores be sent to North Carolina AFTER the NBCOT exam is taken can delay the license. It takes 10-15 days just to get the results from NBCOT.
- At the same time that you apply for the NBCOT exam, go online to complete and submit your North Carolina Application Request Form ([Click Here for Form](#)).
- Additional application details: [http://www.ncbot.org/OTpages/Application\\_Process.html](http://www.ncbot.org/OTpages/Application_Process.html)
- Once you receive your application packet from the North Carolina Board of Occupational Therapy, complete the requirements of the packet including: moral character recommendations, requesting license verifications from other states, and completing the North Carolina Board of Occupational Therapy Jurisprudence Exam.
- After you have received confirmation from NBCOT (electronic or paper) that you have passed the exam, submit your completed application for licensure to the North Carolina Board of Occupational Therapy.

### If you have been licensed as an occupational therapy practitioner in another state:

- If you are applying to be licensed in North Carolina after being licensed in another state, you must submit a License Verification form from the state where you were formerly licensed.
- The North Carolina Board of Occupational Therapy is not responsible for contacting the state in which you were originally licensed.
- Error in the submission of the License Verification form can cause a 2-3 week delay on the processing of your North Carolina license.